



PRESIDENT & CHIEF EXECUTIVE OFFICER

Employment Notice

Organization Background:

Established in 1973 Arts Council of Greater Baton Rouge (ACGBR) endeavors to promote cultural growth, economic development, and educational enhancement through the arts in and around the 11-parish region it serves, namely Ascension, East Baton Rouge, East Feliciana, Iberville, Livingston, Pointe Coupée, St. Helena, Tangipahoa, Washington, West Feliciana, and West Baton Rouge.

President & Chief Executive Officer Overview:

The Arts Council of Greater Baton Rouge, Inc. President & Chief Executive Officer serves as a visionary and operational leader for the organization, running day-to-day operations as well as leading the direction and future strategy of the organization in tandem with the board of directors. The person serving in this position must be able to implement a cohesive and thoughtful organizational strategy, be the organization's public image, inspire and motivate engagement with donors, effectively lead staff, ensure program delivery, understand the history of the organization, and have a strong financial management understanding. The ability to know and work with community partners from the governmental, educational, and business sectors, as well as provide relevant and strong advocacy and resources for the arts sector at the local, regional and national level is highly important.

Combining inspirational leadership and sophisticated management abilities, this position will advance the organization in terms of culture, capability, processes, and impact, and ensure that the organization is continually well equipped to advance its mission.

Job Description:

- Provide thoughtful and visionary executive leadership that is inclusive, transparent, and empowering in a manner that supports and guides the organization's mission as defined by the Board of Directors
- Present strategic options and plans for organization impact and gain Board approval as needed to carry out the work of the mission of the organization
- Contribute to the strategic plan and drive its implementation
- Manage and motivate staff, overseeing processes such as hiring, separation, ongoing staff development, performance management, and compensation and benefits
- Establish goals, objectives, and operational plans in collaboration with the Board of Directors, staff, and other leaders
- Communicate effectively with the Board by providing members with all information necessary to continually function properly and make informed decisions in a timely and accurate manner
- Attend all Board meetings and provide reports and updates on staff as well as all current work, project timelines, and project and organizational progress
- Drive development and fundraising in collaboration with the staff, leveraging the board as needed
- Initiate, cultivate, and extend relationships with the organization's portfolio of individual, foundation, and corporate supporters
- Ensure the organization's financial stability and sustainability by maintaining healthy cash flow and adequate reserves

- Provide strategic leadership and hands-on management for all of the administrative and operational functions of the organization in accordance with the mission, objectives, and policies
- Prudently direct resources and manage all financials within budget guidelines and Board approval
- Responsible for the fiscal integrity of the organization
- Represent the organization and serve as chief spokesperson publicly at events, conferences, and partnership meetings
- Ensure high visibility to prospects and the public, and build interest in engaged philanthropy
- Manage all aspects of the organization's marketing and public relations

Experience/Qualifications:

- College graduate with at least 5 years management experience, preferably in a nonprofit organization, with significant experience in the arts or a related area; prior experience as President or Executive Director is preferred.
- Some experience working with Boards to create and implement organizational and operation strategies.
- Skills in finances and marketing.
- Good communication skills, especially with donors.
- Leader skilled in driving organizational success and empowering high performing staff.
- Prior experience in senior leadership with nonprofits is a plus.
- Ability to positively motivate and develop staff, board, and volunteers and build consensus.
- Knowledge of the Greater Baton Rouge arts community
- Strong planning, organizational and analytical skills.

Compensation: Salary commensurate with experience

Starting Date: TBD

Procedures for Applying: Qualified candidates should e-mail a current resume, together with a cover letter indicating interest in the position and salary requirements to Todd Sterling, Board President, at acgbrboard@gmail.com. Deadline for applications is January 31, 2024.

For more information about the Arts Council of Greater Baton Rouge, visit www.artsbr.org.